

MEET THE STAFF IN WINDSOR OAK ROOM – September 2019



Kay Key person



Sharon Key person



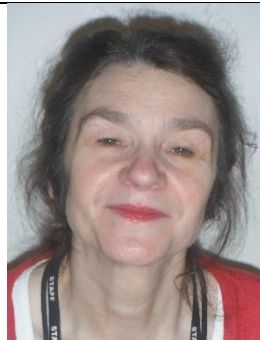
Lynn Key person



Susan Key person



Dal Key person



Susan Forest School Support



Kerry Early years Practitioner
Inclusion Plus



Rachel Teacher
Inclusion Plus



Kam Early Years Practitioner



Rena Patel Terrific for Twos
Co-ordinator
Designated Safeguarding Lead



Claire Foster Head Teacher
Deputy Designated Safeguarding
Lead



Jill Watts Deputy Head
Teacher/SENCO/ Deputy
Designated Safeguarding Lead



HELPFUL INFORMATION ABOUT WINDSOR NURSERY SCHOOL

Parkfield Road, Wolverhampton, WV4 6EL

Tel: 01902 558128

www.windsorcentre.com

We are delighted that you are bringing your child to Windsor. This is a little bit of information to start with. We will give you further information when your child starts. We have a website full of information why not take a look

We really look forward to getting to know you and your child. We want your child to have the very best opportunity to learn, to play, to make friends, to move, to appreciate nature, to feel strong and belong. We hope Windsor will offer your child a happy, memorable childhood experience.

Helping your child to feel settled

Your child will be in a family group with around ten to twelve other children. They will have a special teacher to be a key person for them in the nursery. Your child's special teacher will come and visit you at home so that they can get to know you and your child better. They will discuss with you when your child will be visiting and starting nursery.

Every child is different. Some children settle straight away and other children need a bit longer. We ask you to stay with your child for a time within the first few days while they are getting to know us. We want them to feel comfortable and it is worth investing the time they need at the early stages to give them a good start. Please be assured that we will always contact you if your child really needs you.

Keeping your child safe

All the team are well qualified and experienced in working with young children. Anyone who works at Windsor has had a disclosure and barring service check. All gates and doors are locked. Our designated child protection lead is Rena Patel or if absent Claire Foster or Jill Watts. Please look at our Safeguarding policy under the governance section of our website.

Please telephone us to let us know if your child is not going to be at nursery. Children need to stay at home when they are unwell. They need to be clear of any tummy upset for at least 48 hours before they return to nursery.

If your child is taken ill at nursery we need to be able to call you or a relative to collect them. We must have a number that is up to date and where there will always be someone to answer the call.

We have members of staff throughout nursery who are trained in First Aid. If your child hurts themselves we will tell you about it and ask you to sign our accident book.

All children have a password that their parent chooses on registration in case someone else has to collect them in an emergency. This person must be over 14 years of age.

The use of mobile phones within nursery is not allowed in order to keep the children safe.

Key person is

Home visit date and time